MOUNTAIN HIGH SNOWSPORT CLUB
CHECK REQUEST

Form last updated: July 1, 2008

Purpose:_____ Date:_____

PAYEE/Pay to
the Order of: _____ **Total**
Amount: $_____

Attach receipts to the back of this form.

DATE	DESCRIPTION OF EXPENSE(S) INCURRED	AMOUNT

APPROVED by Mountain High Board (signature and date) _____ ___/___/20__

Check request by: _____

Title: _____

FOR USE BY TREASURER ONLY (Do Not Write Below)

Check No.: _____

Date Paid: _____

Cost Center/Event: _____

1 ❑ return / ❑ mail check to person who requested it, at:

_____
_____
_____

- OR -

2 ❑ mail check to payee at:

_____
_____
_____